

**3** 971.666.4551

www.llceventstudio.com

## **EDUCATION**

B.A. Journalism: Public Relations

University of Oregon Eugene, Oregon 2016

Diplôme d'Université

Université Lumière Lyon 2 Lyon, France 2013-2014

## SKILLS



Organization



Communication



Project Management



Multitasking



Social Networking



Copy Editing



Market Research



Adobe Creative Suite



Microsoft Office Suite

# LYDIA LOVE

EVENT PRODUCER & PROJECT MANAGER

## ABOUT ME

I'm a seasoned event producer & project manager with a proven track record of putting together successful events. I have worked on projects in many industries and specialize in providing comprehensive services that include logistics, production and execution.

## EXPERIENCE

#### **Event Producer & Project Manager**

LLC Event Studio (2022-Now)

- · Maintain systems of communication between clients, partners & attendees
- · Execute activations within experiential marketing events to increase brand awareness
- · Establish sponsor relationships & preserve standards for partnership agreements
- · Create protocols between various event teams to ensure goals are reached & outcomes are maximized

#### **Vice President of Communications & Programs**

The Chamber of Medford & Jackson County (2019-2021)

- · Manage strategic communication plans & marketing initiatives
- · Coordinate & execute weekly, monthly & annual corporate events
- · Create editorial calendar & perform duties as Editor-in-Chief of monthly magazine
- · Establish & maintain annual budget

#### **General Manager**

Analog Café & Theater (2017-2018)

- · Schedule events for live music venue & create staff schedule for 15 employees
- · Establish operations protocol & train new hires
- · Provide top-notch hospitality for artists & deliver high quality customer service to guests
- · Account daily & monthly profits & losses